



# Smarter Forecasting and Planning

## Certified Professional in Demand Forecasting Workshop

(Five day combined I & II workshop)  
Demand Forecasting Principles,  
Methodologies, Performance

### Key Learning Objectives:

1. Establish a framework for demand forecasting in the supply chain
2. Introduce a four-step process for streamlining the forecasting cycle
3. Define, interpret, visualize major demand forecasting techniques.
4. Identify appropriate accuracy measures for evaluating demand forecasting and forecasting models.
5. Complement non-traditional methods with established approaches in forecasting model development



Program is endorsed by  
International Institute of  
Forecasters (IIF)

# CPDF Level I&II– Combined Program

## Day 1

### Part 0 - Pre-course Computer Workshop

### Part I - The Demand Forecasting and Planning Cycle in the Supply Chain

What is demand forecasting?

Demand Forecasting and the evolution of Supply Chain

Who will use the forecast and what are their data needs?

Forecasting as a structured process– The PEER Model

**Workshop A:** Defining the Target- How to Quantify Drivers of Demand for New and Existing Products and Services

### Part II - Improving Data Quality through Data Exploration and Visualization

Data exploration– Learning from actual examples

Judging the quality of data

Handling unusual events and outliers

What are forecasting models?- Quantitative vs. qualitative methods

Evaluating forecasts and forecasting models

Combining and reconciling the final forecast

**Computer Workshop B:** Exploring Trend and Seasonal Variation.

### Part III - How To Use Components of a Time Series

Moving averages for smoothing kinks out of data

Finding the lift in promotions with moving medians

Identifying day-of-week effects through ANOVA methods

Creating additive and multiplicative seasonal factors

Seasonal adjustment of time series

**Computer Workshop C:** Creating Projections and Seasonal Adjustments with RMA Decomposition Technique.

## Day 2

### Recap of Day 1

### Part IV – Forecasting with State Space Forecasting Models

Why use Naïve forecasting techniques?

Types of smoothing weight

Forecasting profiles for exponential smoothing

Applying univariate time series techniques

Handling special events with exponential smoothing model

Scenario forecast

Product lifecycle

**Computer Workshop D:** Large Volume, Data-driven Baseline Forecasting with Exponential Smoothing Models

### Part V – Big Data: Data Mining, Exploration and Data Quality

Predictive Analytics– something new?

Methodologies for large-scale data exploration

Basic statistical tools for summarizing data

Traditional and nonconventional measures of variability

Data framework for demand forecasting in the cloud

Identifying criteria for assessing data quality

Handling exceptions in large data sets

Data process frameworks and job checklists

**Computer Workshop E:** Data Exploration, Outlier Correction, and Predictive Analytics

### Part VI – Forecasting with ARIMA Time Series Models

Creating a flexible model building strategy

Detecting autocorrelation in time series

Identifying seasonal and non-seasonal ARIMA models

Diagnostic checks and ARIMA modeling checklist

**Computer Workshop F:** How to Create Short-term Trend and Seasonal Models

## Day 3

### Recap of Day 2

### Part VII – How to Measure Forecast Accuracy

Basis of accuracy measurement– Bias and Precision

Forecasting errors and waterfall charts

Goodness of fit versus forecast performance

Cost of inaccurate forecasts

Traditional and conventional accuracy measurement

**Computer Workshop G:** Root Cause Analysis and Exception Reporting

### Part VIII – Graphical Tools for Forecast Process Improvement

Ladder charts for monitoring forecast modeling results

Prediction– Realization diagrams and business cycles

Prediction intervals for controlling judgemental overrides

Cumulative tracking signals– Trigg’s approach

**Computer Workshop H:** How to use Predictive Visualization to Track and Monitor Forecasting Performance

### Part IX – Implementing the Demand Forecasting Function in an Integrated Business Planning Process

The Delphi Method

The forecasting audit

A framework for setting forecasting standards

Planning for process improvement

Overcoming barriers and closing gaps

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## Day 4

### Recap of Day 3

#### Part X – Practical Uses of Forecast Modeling

Marketing– Promotion planning

Sales– Pricing: Elasticities

Operations– Safety stock and inventory forecasting

Finance– Rolling forecasts and budgeting

### Computer Workshop I: Using a Time-phased Order Forecasting Model for Customer Replenishment Planning

#### Part XI – Designing Regression Models for Forecasting

Finding a linear association between two variables

Checking ordinary correlation with a nonconventional alternative

What are regression model assumptions?

What is a “best” fit?

The least square assumption demystified

The ANOVA table output for regression analysis

Paring the output for use in forecasting

Creating forecasts and prediction limits

### Computer Workshop J– Using Causal Models for Advertising and Promotion Analysis

## Day 5

#### Part XII– Working with Residuals and Forecast Errors to Improve Forecasting Performance

Dealing with lack of normality in time series regression modeling

Looking out for “Black Swans”

How good was the fit and what does it say about forecasting ?

Dealing with nonrandom patterns in residuals

Impact of error term assumptions on prediction interval determination

Creating prediction intervals for forecast monitoring

Using prediction limits for quantifying uncertainty in forecasts

A checklist for multiple linear regression

### Computer Workshop K - Taming Volatility— Root Cause Analysis and Exception Handling

#### Part XIII - Improving Forecasts with Subjective Judgment

When to make judgmental adjustments to forecasts

Judgmental traps in forecasting

Melding quantitative and qualitative approaches for forecast development and process improvement

Creating the final forecast with Change and Chance numbers

### Computer Workshop L– GLOBL Case: Simulating The Forecasting Cycle (You may bring your own data).

Global Electronics Manufacturer (a fictitious company) provides consumer electronic technology products to a broad range of customers worldwide

Participants will evaluate and reconcile forecasts and prediction limits for three product lines based on univariate exponential smoothing and multiple linear regression models.

### Workshop Takeaway and Closing Remarks

# CPDF Certification Curriculum Overview

Each Level of the CPDF program consists of both instructor-led workshop training hours, and independent hours to be accomplished through self-paced e-learning environment. The successful completion of each level will qualify participants to earn a certificate, CPDF levels & certificates are described below:

## Basic Level : Certificate in Demand Forecasting

90  
Training  
Hours

15 hours hands-on workshop

75 hours, 6 work sheets E-learning

## Master Level : Certificate in Demand Forecasting

60  
Training  
Hours

15 hours hands-on workshop

45 hours, 6 work sheets E-learning

## Professional Level: Certificate in Demand Forecasting

50  
Training  
Hours

20 hours hands-on workshop

30 hours, 6 work sheets E-learning

### Program Requirements:

- College degree or Job experience
- Reasonable experience in MS Excel
- Acceptable level of English language

### Program Assessment:

- Full attendance of hands-on workshops is required
- Successful submission of required worksheets through e-learning system
- CPDF is not a test-based program.

**It's a hand-on workshop. Please bring your own laptops to run the computer exercises!!**



## Who Should Attend?

Demand Forecasters  
Supply Chain Managers  
Demand planners  
Supply planners  
Production Managers  
Operations Managers  
Financial analysts  
Market analysts  
Researchers  
Forecasters  
Economists  
Strategists  
Marketing & Sales managers

## WHY STUDY WITH US?

1. International trainers
2. Trainers have long and global experience in demand management and forecasting.
3. High quality and excellent style of delivery with participative debate and discussion, case studies.
4. E-learning service through a unique Online Web Platform designed exclusively for CPDF Students.
5. 100% Student pass rate, endorsed by past and present students in the region.
6. Abilities to enhance local demand data with international experience and theories.
7. Interchange demand forecasting experience management with local culture and knowledge.

**Our  
Training  
Partner**



Delphus Inc. ([www.delphus.com](http://www.delphus.com)) is a privately held corporation, headquartered in Morristown, New Jersey. Established in 1987, the company has been dedicated to providing strategic market analyses, forecasting software tools and data mining solutions for sales and marketing managers, inventory and production planners in manufacturing, distribution, retail firms and hospital management operations.



**Program Leader**

**Dr. Hans Levenbach** is the founder and President of Delphus Inc., which specializes in predictive-analytic solutions for demand planning in supply chain organizations. He is also an elected Fellow, former President and Treasurer of the International Institute of Forecasters (IIF). He has been a member of the editorial board of Foresight Journal, the practitioner journal published by the IIF. He is also a member of APICS, INFORMS, American Statistical Association and an elected member of the International Statistics Institute. Hans has been instrumental in designing the "Certified Professional Demand Forecaster" (CPDF<sup>®</sup>) curriculum ([www.cpdftraining.org/curriculum.htm](http://www.cpdftraining.org/curriculum.htm)).

**What is CPDF<sup>®</sup>?**

This is a job certification program for demand forecasters and planners working in supply chain industries. The International Institute of Forecasters (IIF), a thirty-four year old non-for-profit membership organization whose purpose is to advance knowledge and research in forecasting, has endorsed it. The CPDF program is a 200 hours curriculum comprised of three modules, I, II, and III Certification can be earned at each of the three levels. The CPDF qualification will address multidimensional job roles in demand forecasting such as data display and validation, database management, dashboard display, understanding quantitative and qualitative projection techniques, model creation and execution, forecast accuracy measurement, model and forecaster performance analysis, organization, and collaborative planning.